10 Conflict of Interest

Version 1.0

Scope: WCA directors, personnel, associates and subcontractors, as applicable to their work.

Purpose

Protect impartiality in procurement, consultancy and research.

Policy commitment

Actual, potential and perceived conflicts must be disclosed and managed before decisions are made.

Implementation

Declare financial interests, personal relationships, external employment, competing commitments and access to confidential information. Maintain a register and review declarations at project initiation and when circumstances change.

Reporting and accountability

Recuse conflicted individuals, establish information barriers or decline work where conflicts cannot be managed. Seek required employer permissions and do not use another organisation’s resources or confidential information without authorisation.